



# Burien

## *Parks, Recreation & Cultural Services*

### Clinics and Camps Information Packet

➤ **Guidelines for Clinics and Camps**

1. Camp application required.
2. Provide minimum and maximum number of participants.
3. The Registration Fee per participant.
4. Gross registration revenue report due 5 working days after the last scheduled use.
5. What you want done to the fields (base length, prepped, (soccer will only be prepped in Fall))

➤ **Additional Items and costs**

1. Depending on size of Clinics / Camps portable toilets and dumpster may be required at the user groups cost.

➤ **Payment Schedule**

Deposit of \$200 plus \$25 processing fee must be made at the time of booking. Deposit will go towards the Clinic / Camp field rental fees. Applicant understands and agrees they are required to pay the City of Burien **10% of all registration fees collected from participants**. Payment is due 5 working days after your last scheduled field usage.

➤ **Cancellation Policy**

Cancellation must be made 30 days prior to camp receive the full deposit back. Cancellations after 30 days and before 10 business days will receive 50% of Clinic / Camp field rental deposit fee back. Cancellation after 10 business days will lose Clinic / Camp field rental deposit and if full Clinic / Camp field rental fee has been paid will lose the full fee.

### Field User Types

**Category 1:** School districts, youth and/or adult sports associations, and/or government agencies **that demonstrate they are tax-exempt, non-profit, and/or are structured with by-laws or articles of incorporation**. Also includes groups that don't charge a fee for attendance or participation.

**Category 2:** All other user groups.

## Field Fee's

<b>Category 1</b>	
<b>Baseball / Softball / Fast Pitch</b>	
Youth Camp	\$9 per hour + 10% of gross revenue
Adult Camp	\$25 per hour + 10% of gross revenue
<b>Soccer / Lacrosse / Ultimate Frisbee / Open Field</b>	
Youth Camp	\$9 per hour + 10% of gross revenue
Adult Camp	\$25 per hour + 10% of gross revenue

<b>Category 2</b>	
<b>Baseball / Softball / Fast Pitch</b>	
Youth Camp	\$25 per hour + 10% of gross revenue
Adult Camp	\$45 per hour + 10% of gross revenue
Youth Practice or Game/Tournaments	\$25 per hour
Adult Practice or Game/ Tournaments	\$45 per hour
<b>Soccer / Lacrosse / Ultimate Frisbee / Open Field</b>	
Youth Camp	\$25 per hour + 10% of gross revenue
Adult Camp	\$45 per hour + 10% of gross revenue

<b>Other User Fees</b>	
Non-Scheduled Prep	\$50
Concession Fees and Spectator Admission	10% of Gross Revenue plus daily performance fee for Concessions
Dumpster	Field user pays vendor directly. (Contact Scheduling Supervisor if vendor info is needed.)
Staffing (2 hour minimum per day)	\$25 per hour
Lights	\$15 per hour
Portable Toilets	Field user pays vendor directly. (Contact Scheduling Supervisor if vendor info is needed)
Score Board (Field 1 only)	\$50 per day + (\$100 refundable deposit)

Burien Parks, Recreation and Cultural Services  
 425 SW 144<sup>th</sup> ST. Burien, WA 98166  
 (206) 988-3700